

LUDDINGTON & HALDENBY PARISH COUNCIL

Parish Clerk – C. Fox

Luddington Village Hall, High Street, Luddington, North Lincolnshire, DN17 4QP

Telephone: 01724 798770

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Dear Councillor,

You are hereby summoned to attend the meeting of Luddington and Haldenby Parish Council on **Monday 6th March**. Proceedings will be held at Luddington Village Hall, commencing at **7.00pm**.

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting.

The Recording at Council Meetings is allowed only with full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

C. Fox

Clerk to the Parish Council

Date of issue 28th February 2023.

2303/01 To note apologies for absence and resignation notices.

2303/02 Public Participation.

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2303/03 Declaration of Interest.

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

2303/04 Minutes of previous meeting.

Minutes of the Parish Council Meeting held on 6th February 2023 to be approved and signed.

2303/05 Chair's Report/Accounts

Financial report - Appendix A

Parish Council Annual Commitments Appendix B

2303/06 Report from Ward Cllrs on NLC issues.

To receive a report from the ward councillors on North Lincolnshire Council issues.

2303/07 Reports.

To receive an update report on the following areas determining any actions required.

1. Elections 2023
2. Coronation of HM Charles III
3. Village Newsletter
4. Footpaths
5. Highways
Pavement Gritting & spreader storage.
6. Improvements on the square
7. Grass Cutting contract (March tender)
8. Playfield field committee update
9. Northern Forest Planting Scheme
10. Online Documentation "Responsible persons"
11. Speeding in the village & Speed watch
12. Notice Board
13. Website

2303/08 Police Matters / NATs / Neighbourhood Watch.

To discuss any matters arising.

2303/09 Planning.

PA/2023/32 – Luddington & Garthorpe Primary School

Planning permission to erect an extension to the rear of the school.

PA/2023/131 Full planning application at Haldenby Threshing Barn

Planning permission to convert existing threshing barn to a two-storey dwelling and erection of single-storey garage and kitchen extension to side (including demolition of existing barn)

PA/2023/252 Listed Building Consent - ALTERATION application at Haldenby Threshing Barn

Listed building consent to convert existing threshing barn to a two-storey dwelling and erection of single-storey garage and kitchen extension to side (including demolition of existing barn)

2303/10 Correspondence.

Reclaim the Night Walk

Fund raising Clothing Bank

Safer Roads - Wheelie Bin Stickers

Shed on the Isle – Request for Sponsorship/Grant

2303/11 Microgrant Applications.

Isle History Day - £50.00 – Richard Thorpe

Musical Instruments - £300.00 - Andrew Christophers

2303/12 Additional agenda Items for the next meeting.

2303/13 To confirm date for next meeting

Appendix A

Invoices paid via online banking since the last meeting, current balance highlighted:

21 February 2023	DPC	PKF LITTLEJOHN	-	£288.00	£6,893.71
20 February 2023	DPC	ERNLLCA	-	£18.00	£7,181.71
20 February 2023	DPC	CWC LTD	-	£2,332.80	£7,199.71
20 February 2023	DPC	CWC LTD	-	£348.00	£9,532.51
6 February 2023	DPC	C M FOX	-		

Finance outstanding

In £00.00

Out £29.54 Eon
Clerk salary Feb 2023

Matters Arising from February 2023 minutes.

2302/07-01 Elections 2023

Election Forms handed to all Councillors and **RESOLVED** for the Chair to obtain additional information from the Ward Cllrs and to discuss at the March meeting.

2302/07-02 Coronation of HM Charles III

The council **RESOLVED** to apply for the £250 grant from NLC to support the Village Hall.

2302/07-03 Village Newsletter

The council **RESOLVED** Cllr Simm will now produce the Parish Council's first 2023 newsletter.

2302/07-04 Footpaths

Cllr Carver attended a meeting with the NLC Footpath Officer with a very negative outcome due to no interest in helping the Parish. Cllr Carver is writing a letter to Andrew Percy MP as he wrote the Footpath Rules in 2002. The council **RESOLVED** to assist Cllr Carver if required.

2302/07-05a Highways

Overhanging trees on Eastoft Road and High Street at Brecks Gate need trimming. The council **RESOLVED** for the Clerk to liaise with the NLC Highways Department.

2302/07-05b Pavement Gritting & Spreader Purchase

The council **RESOLVED** to find a suitable location to store the new spreader and liaise with each other when gritting of the pavements is required.

2302/07-06 Improvements on the square

An outline plan of the proposed improvements has been sent to the residents. Public Participation has requested there only be one bench and any possibility of raised and/or self-watering planters. The trees sizes and leaves are also issues with the residents. The clerk confirmed a Tree Surgeon has recommended a Tree Surveyor initially due to the types of trees on the square. The council **RESOLVED** for the clerk to organise the survey and arrange for the leaves to be cleared. The council **RESOLVED** to consult with Cllr Reed at the next opportunity to discuss the quotes for the landscaping and design of the memorial area.

2302/07-07 Grass Cutting Contract

The current contract with Complete Weed Control needs to be clarified to determine if 2023 tenders are required. The council **RESOLVED** for the Clerk to resolve this issue.

- 2302/07-09 Northern Forest Planting Scheme**
The council **RESOLVED** that the Chair meet Mr Everitt on the 7th March to confirm the location where the Tree Planting Committee will plant the saplings.
- 2302/07-10 Online Documentation “Responsible persons”**
Cllr Reed to finalise and email to clerk. The council **RESOLVED** for the clerk to contact Cllr Reed. New email addresses for all Councillors to be created. The council **RESOLVED** for this to be actioned. **Community Emergency box and Plan**. Location of existing boxes not yet discovered. The council **RESOLVED** to contact Cllr Reed for the survey information and to continue the search.
- 2302/07-12 Notice Board**
The Village Hall have agreed to the location of the new notice board. The council **RESOLVED** to establish if Cllr Reed has obtained the quotes.
- 2302/08 Police Matters / NATs / Neighbourhood Watch.**
No matters to report. The council **RESOLVED** to again inform residents through the newsletter the importance of reporting any crime via the 101 number or the website www.humberside.police.uk.

Luddington & Haldenby Parish Council Annual Commitments

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| March: | Kyanite Web hosting plus SSL certificate. |
| March | Grass Cutting contract. |
| April: | PKF Littlejohn AGAR. |
| April: | ICO GDPR certification |
| April: | Claim VAT for previous year. |
| May: | Standing Orders Review AGM.
Review NLC contract for grass cutting (2026). |
| June: | Annual Review of Declaration of interests, only need to notify if any changes to existing declaration. |
| June: | BHIB Public liability insurance. |
| June: | ERNLLCA membership. |
| September: | Playing field play equipment inspection. |
| December: | Begin precept discussions & calculations. |
| January: | Set Precept & Budget; add to minutes when agreed. |